

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of September 5, 2023.

CALL TO ORDER

Commissioner Jenkins called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 1811A S. Ely St. Kennewick, Washington and via video-conference. In attendance at this meeting were Commissioner Carpenter, Commissioner Jenkins, Commissioner Phillips, Fire Chief/District Secretary Click, Deputy Chief LoParco, and Executive Director Paden-Lilly.

ADDITIONS TO THE AGENDA

Resident firefighter agreement was added to new business.

CORRESPONDENCE

The correspondence received log and correspondence sent was reviewed.

APPROVAL OF MINUTES

A motion was made by Commissioner Carpenter to approve the regular minutes of August 15, 2023, as presented. A second was provided by Commissioner Phillips, and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2023 transactions #1738 to #1782. The transactions total \$84,347.86. General Fund \$48,309.82; electronic fund transfers \$14,936.33; federal payroll tax payment \$8,017.33; Special Operations Group Fund \$618.75; Fire Training Center Operations Fund \$1,633.06; TCRA Fund \$2,478.36; SCBA Fund \$1,812.02, and Fire Training Center Capital Fund \$6,542.19. Commissioner Carpenter requested to hold transaction 1720; CSD Attorneys at Law and requested the staff inquire into the additional costs associated with correcting the document's inaccuracies. Commissioner Phillips made a motion to approve the vouchers and hold transaction 1720. Commissioner Carpenter seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

The Board agreed to release transaction 1526 in the amount of \$8,700 to CSD Attorneys at Law.

Budget Expenditure Reports

The budget expenditure reports were reviewed.

EMS Report

The EMS and Ambulance Collection Statistics Report was reviewed.

REPORTS

Commissioners

- Commissioner Carpenter shared that the next Southeast Washington Fire Commissioners meeting will take place in Dayton on September 15. Chief Click mentioned that he would be giving a presentation at the meeting.
- Commissioner Phillips has information on a speaker who is willing to provide a free presentation on PTSD to agencies. He will update as more information becomes available.

Fire Chief

Chief Click reported:

- He attended a wind farm group meeting with other fire agency representatives.
- Columbia Basin Dive Rescue has found a location to house their new boat. It will be stored at the old Station 83 location.
- There has been a significant amount of fire around the area; wildfire season is not over yet.

Deputy Chief

Deputy Chief LoParco reported that he is working with Cascade Fire in Yakima to get a report on how the water tender refurbishment process is going.

Battalion Chief(s)

Battalion Chief Gutzmer reported that Lieutenant Sells is starting structure academy this evening. This session will run through mid-November with 27 students.

Training

Captain Nicholls reported:

- The new session of Recruit Academy begins tonight.
- He expects to add five new residents to our program in the next couple of weeks.
- He provided an update on the Tri-Tech program along with Firefighter/Instructor Allington's role and what each provides to the Fire District. Tri-Tech School Director Randall and Firefighter Allington would like to attend a future board meeting to provide further information on the program. The Board was agreeable to them attending in the future.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Resident Firefighter Agreement

Resident Firefighter Agreements for Conner Johnston and Mason Smith were submitted to the Board for review. Commissioner Jenkins made a motion to approve the Resident Firefighter Agreements. Commissioner Phillips seconded the motion and the motion passed.

PUBLIC COMMENT

There were no public comments.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will occur on September 19.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 4:46 p.m.